

PAKISTAN SINGLE WINDOW

Transforming Pakistan's International Trade



PORT COMMUNITY SYSTEM USER MANUAL

This manual entails the submission of the vessel registration, VIR, shifting request, PTW and routing service processes by Shipping Agents which is the integral part of Port Community System (PCS) module.



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1. Introduction

Welcome to the Port Community System - PortVerse User Manual, your comprehensive guide to understanding this digital platform. PortVerse is designed to optimize, digitize, and integrate port operations, logistics processes, and regulatory procedures across Pakistan's maritime ports. It aims to enhance inter-agency coordination, streamline cargo management, and replace outdated, paper-based processes with efficient digital workflows. As an integral part of the Pakistan Single Window (PSW) initiative, PortVerse serves as a centralized hub, connecting port authorities, terminal operators, customs, logistics providers, and other stakeholders. This integration facilitates smoother, faster, and more transparent port operations, reducing congestion and aligning with the broader PSW framework. PortVerse is not just a tool for managing daily operations, but a strategic asset aimed at modernizing Pakistan's maritime trade environment, making it more competitive on the global stage. This manual will guide you through PortVerse's features and functionalities, providing the knowledge and tools you need to navigate and leverage the platform for enhanced efficiency and productivity.

2. Background

As a signatory to the WTO's Trade Facilitation Agreement (2015), Pakistan committed to establishing a 'National Single Window' (NSW) as a 'Category C' obligation, effective from 22nd February 2017. To fulfill this commitment, the Government of Pakistan enacted the Pakistan Single Window Act, 2021, designating Pakistan Customs as the Lead Agency. In line with this, Pakistan Customs established the Pakistan Single Window Company (PSWC), a not-for-profit organization under the Companies Act, 2017, to implement the PSW program. The PSWC has been designated as the Operating Entity under the PSW Act, responsible for developing and maintaining the PSW portal in collaboration with 77 public sector entities involved in regulating cross-border trade in Pakistan. The PSWC's role includes digitizing the processes of these entities, which will reduce time and costs, increase compliance, and significantly benefit economic operators such as importers, exporters, freight forwarders, clearing agents, shipping companies, and transporters. Additionally, the PSW program's implementation will enhance government controls and transparency.

The Port Community System (PCS), a core component of the PSW system, is designed to optimize, digitize, and integrate port and logistics processes and regulatory procedures. Its objectives include improving cargo management, enhancing inter-agency coordination, creating better B2G and B2B linkages, reducing port congestion, and ultimately saving time and costs for traders.



3. Salient Features of PortVerse:

- i. **Centralized Information Hub:** Platform for sharing information among all port stakeholders, including shipping lines, terminal operators, customs, and logistics providers.
- ii. **Real-Time Data Exchange:** Real-time exchange of data between various entities, improving coordination and decision-making.
- iii. **Single Window Access:** Offers a single window for submitting all necessary documentation and information required by various authorities, simplifying administrative processes.
- iv. **Automated Processes:** Streamlines and automates port operations, such as cargo tracking and vessel scheduling, reducing manual errors and processing times.
- v. **Integration with External Systems:** Seamlessly integrates with systems like PSW, WeBOC, and TOs to ensure a smooth flow of information across the port ecosystem.
- vi. **Enhanced Security:** Employs robust security protocols to protect sensitive data and ensure compliance with regulatory requirements.
- vii. **Customizable and Scalable:** Offers customizable modules to meet the specific needs of different ports and scalable to accommodate new functionalities.
- viii. **Analytics and Reporting:** Features powerful analytics and reporting tools to monitor port performance, identify trends, and optimize operations.
- ix. **User-Friendly Interface:** Designed with an intuitive interface that allows users to navigate the system easily, improving user adoption and efficiency.
- x. **Compliance Management:** Ensures that all operations and transactions comply with local and international regulations, minimizing the risk of non-compliance.

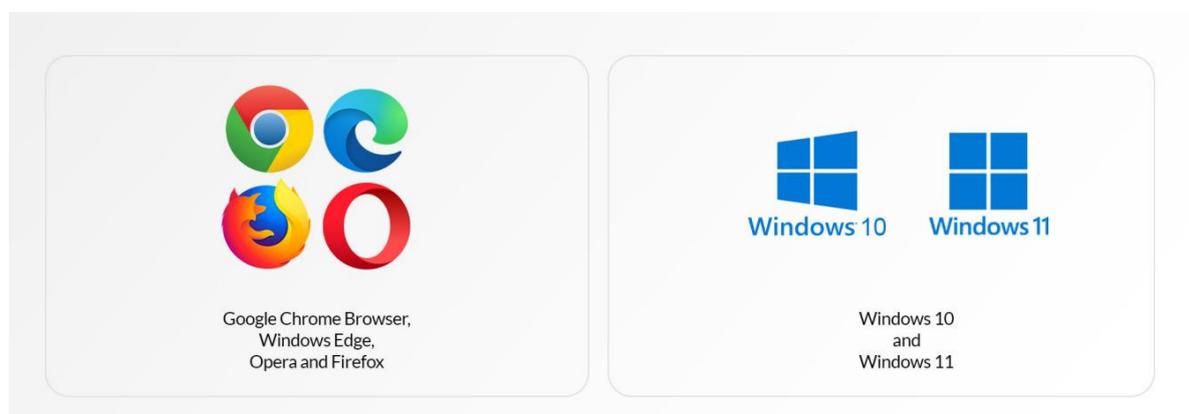


4. Pre-Requisites for Cross Border Trade and Financial Transactions

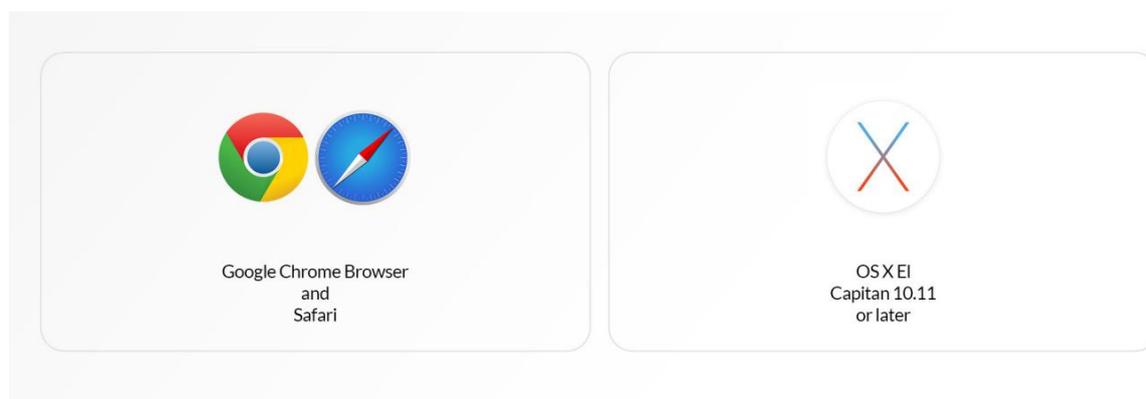
- i. Shipping agents must have an active subscription and registered with Pakistan Single Window (PSW).
- ii. Users must have valid PCS application credentials.
- iii. Shipping agents must be associated with shipping lines to perform the necessary operations through PCS.
- iv. Shipping agents must have a banking profile communicated to PSW by an AD.

5. System Requirements

To use PSW Portal on Windows®, the subscriber will require



To use PSW Portal on Mac®, the subscriber will need:



6. Step by Step Process

6.1. User login – External User

- i. Please visit “www.pcs.gov.pk” and click on the “Member Area” button.

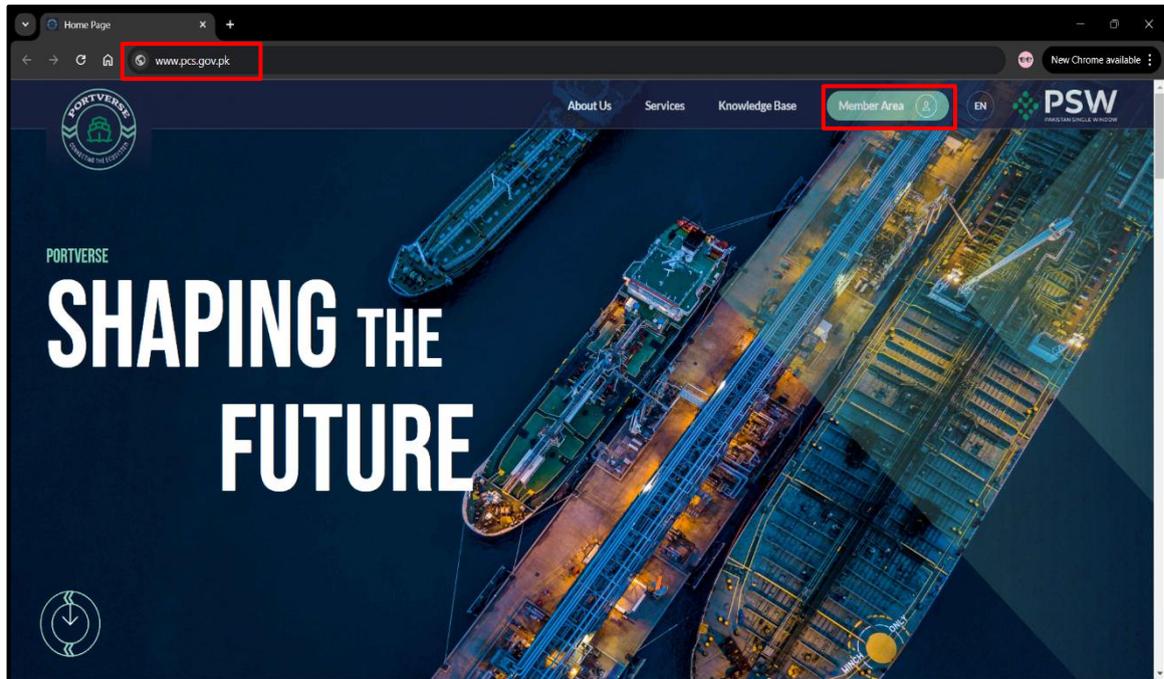


Figure 1 – PCS Portal

- ii. After clicking on the Member Area button, Shipping Agent will be redirected to the login interface of PCS application.
- iii. Enter User ID and Password.
- iv. Click on Eye View icon to see password.
- v. After clicking the ‘log in’ button, main dashboard will appear.

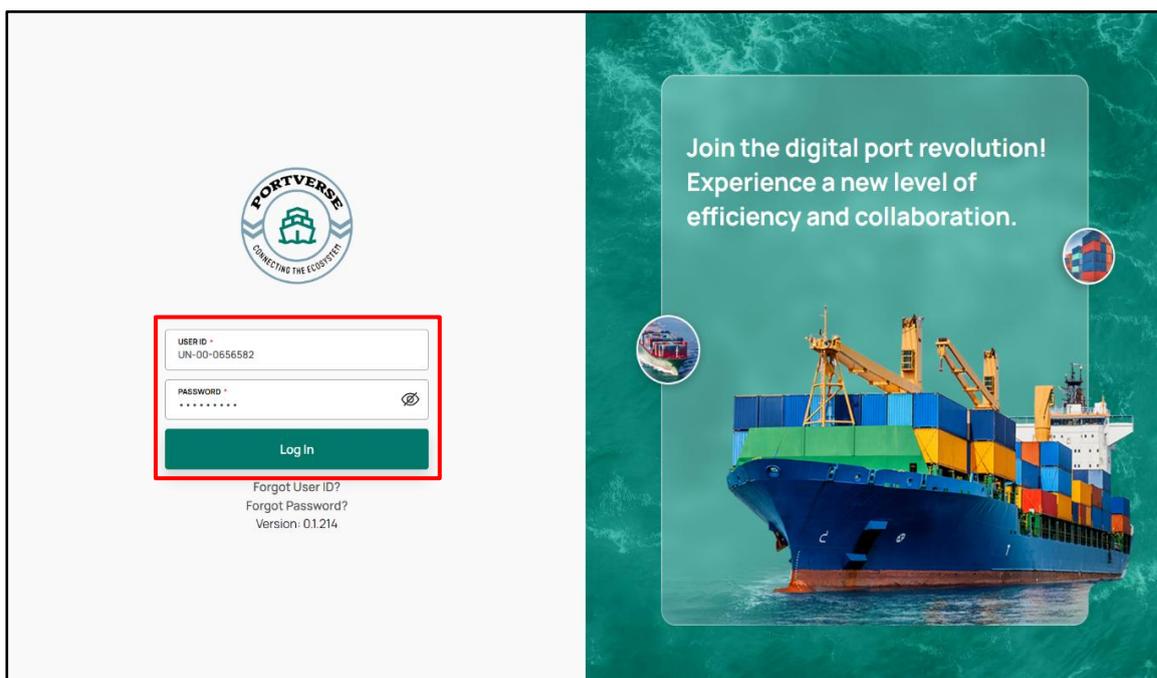


Figure 2 – Login Screen



6.2. Vessel Registration – Shipping Agent

6.2.1. Access to Vessel Registration

- i. Click on the “Vessel Registration” to access Vessel Registration.

Vessel Management

Register New Vessel

Search... Column Options

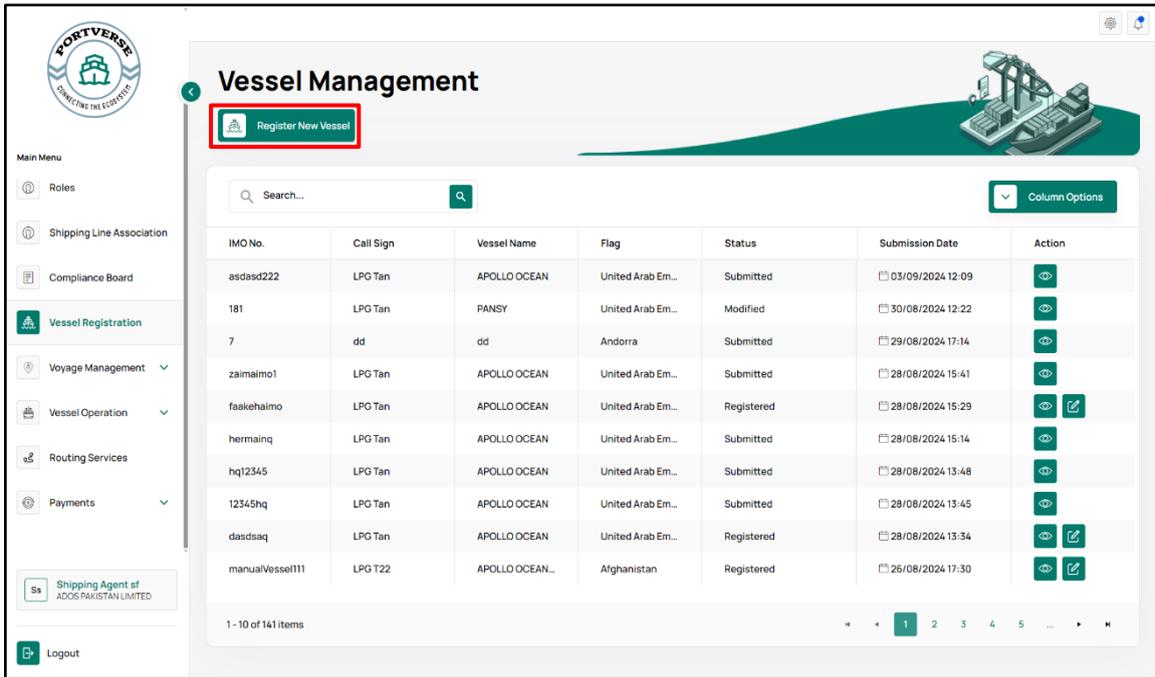
IMO No.	Call Sign	Vessel Name	Flag	Status	Submission Date	Action
asdsd222	LPG Tan	APOLLO OCEAN	United Arab Em...	Submitted	03/09/2024 12:09	
181	LPG Tan	PANSY	United Arab Em...	Modified	30/08/2024 12:22	
7	dd	dd	Andorra	Submitted	29/08/2024 17:14	
zaimaimo1	LPG Tan	APOLLO OCEAN	United Arab Em...	Submitted	28/08/2024 15:41	
faakehaimo	LPG Tan	APOLLO OCEAN	United Arab Em...	Registered	28/08/2024 15:29	
hermainq	LPG Tan	APOLLO OCEAN	United Arab Em...	Submitted	28/08/2024 15:14	
hq12345	LPG Tan	APOLLO OCEAN	United Arab Em...	Submitted	28/08/2024 13:48	
12345hq	LPG Tan	APOLLO OCEAN	United Arab Em...	Submitted	28/08/2024 13:45	
dasdsaq	LPG Tan	APOLLO OCEAN	United Arab Em...	Registered	28/08/2024 13:34	
manualVessel111	LPG T22	APOLLO OCEAN...	Afghanistan	Registered	26/08/2024 17:30	

1 - 10 of 141 items

Figure 3 – Vessel Management

6.2.2. Register New Vessel – Shipping Agent

- i. Click on “Register New Vessel”.



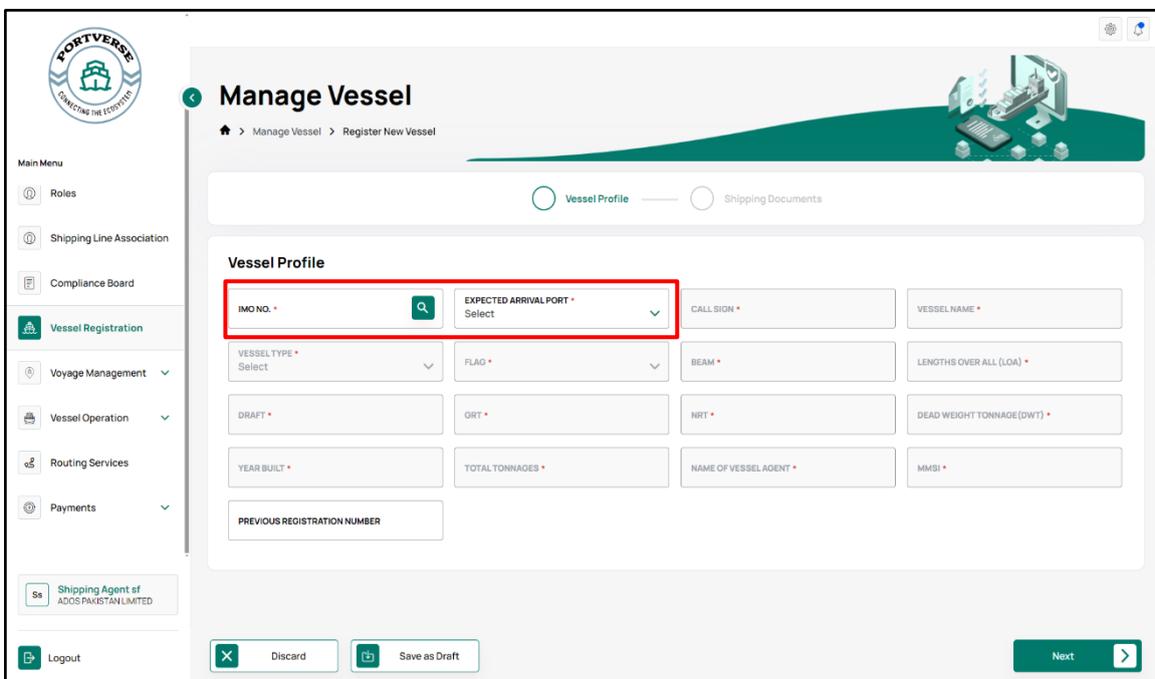
The screenshot shows the 'Vessel Management' interface. On the left is a 'Main Menu' with options like Roles, Shipping Line Association, Compliance Board, Vessel Registration (highlighted), Voyage Management, Vessel Operation, Routing Services, and Payments. Below the menu, it identifies the user as 'Shipping Agent of ADOS PAKISTAN LIMITED'. The main area is titled 'Vessel Management' and features a 'Register New Vessel' button (highlighted with a red box) and a search bar. Below is a table of vessels:

IMO No.	Call Sign	Vessel Name	Flag	Status	Submission Date	Action
asdasd222	LPG Tan	APOLLO OCEAN	United Arab Em...	Submitted	03/09/2024 12:09	[Eye icon]
181	LPG Tan	PANSY	United Arab Em...	Modified	30/08/2024 12:22	[Eye icon]
7	dd	dd	Andorra	Submitted	29/08/2024 17:14	[Eye icon]
zaimaimo1	LPG Tan	APOLLO OCEAN	United Arab Em...	Submitted	28/08/2024 15:41	[Eye icon]
faakehalmo	LPG Tan	APOLLO OCEAN	United Arab Em...	Registered	28/08/2024 15:29	[Eye icon] [Edit icon]
hermainq	LPG Tan	APOLLO OCEAN	United Arab Em...	Submitted	28/08/2024 15:14	[Eye icon]
hq12345	LPG Tan	APOLLO OCEAN	United Arab Em...	Submitted	28/08/2024 13:48	[Eye icon]
12345hq	LPG Tan	APOLLO OCEAN	United Arab Em...	Submitted	28/08/2024 13:45	[Eye icon]
dasdsaq	LPG Tan	APOLLO OCEAN	United Arab Em...	Registered	28/08/2024 13:34	[Eye icon] [Edit icon]
manualVessel111	LPG T22	APOLLO OCEAN...	Afghanistan	Registered	26/08/2024 17:30	[Eye icon] [Edit icon]

At the bottom of the table, it indicates '1 - 10 of 141 items' and has pagination controls.

Figure 4 – Vessel Management

- ii. Enter IMO number and Expected Arrival port.



The screenshot shows the 'Manage Vessel' interface, specifically the 'Register New Vessel' form. The 'Vessel Profile' section is active. The 'IMO NO.' and 'EXPECTED ARRIVAL PORT' fields are highlighted with a red box. The form includes the following fields:

- IMO NO. *
- EXPECTED ARRIVAL PORT * (Select)
- CALL SIGN *
- VESSEL NAME *
- VESSEL TYPE * (Select)
- FLAG *
- BEAM *
- LENGTHS OVER ALL (LOA) *
- DRAFT *
- GRT *
- NRT *
- DEAD WEIGHT TONNAGE (DWT) *
- YEAR BUILT *
- TOTAL TONNAGES *
- NAME OF VESSEL AGENT *
- MMSI *
- PREVIOUS REGISTRATION NUMBER

At the bottom, there are buttons for 'Discard', 'Save as Draft', and 'Next'.

Figure 5 – Vessel Registration Request

- iii. If IMO number exists in the PCS DB, Vessel Profile APIs will auto-populate data. Edit as needed. If not found, click Next after filling out the form manually.

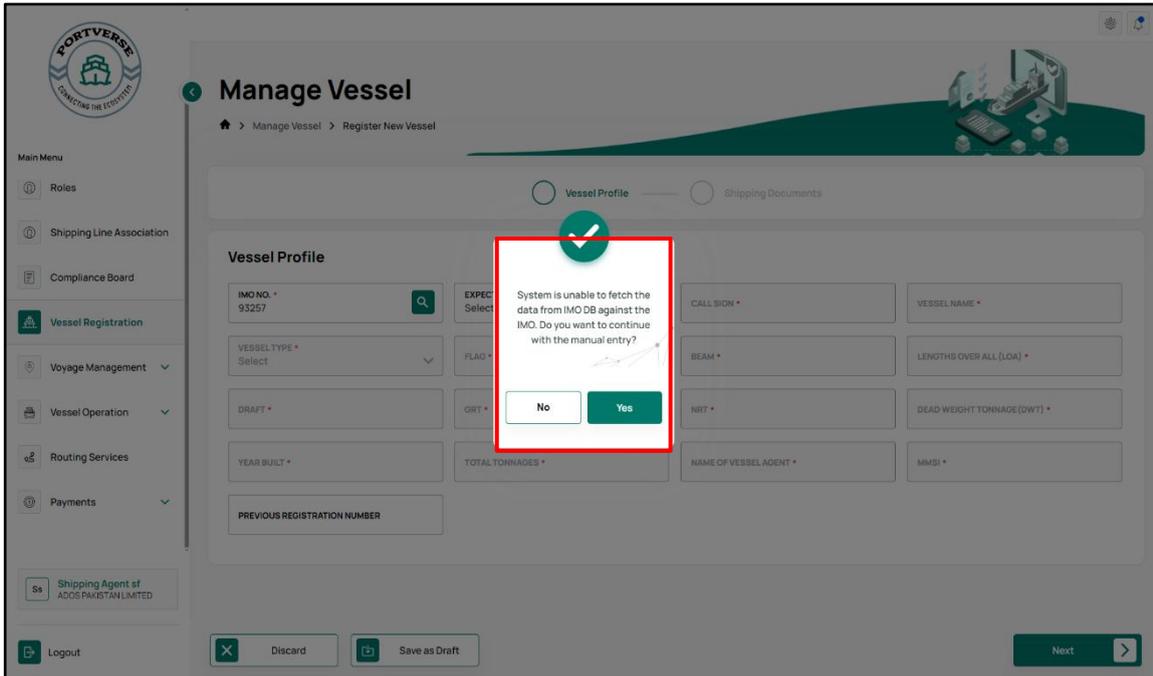


Figure 6 – Vessel Registration Request

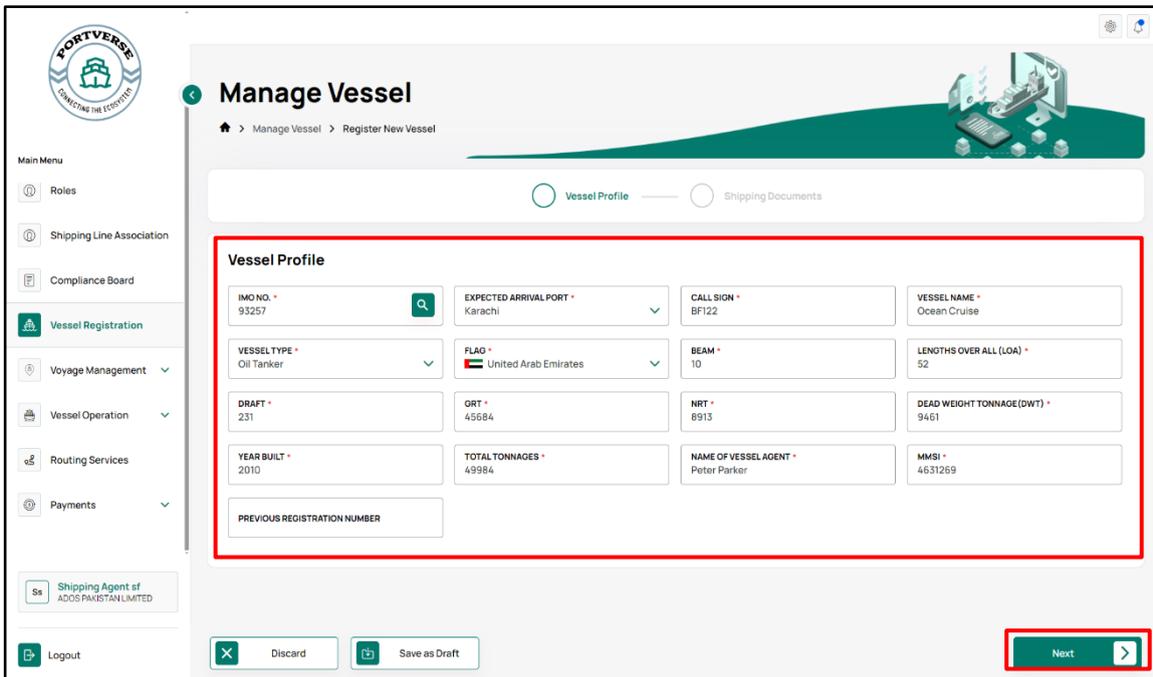


Figure 7 – Vessel Registration Request

- iv. Once you click next, shipping document screen will appear.
- v. Click on the upload icon to upload required attachments.

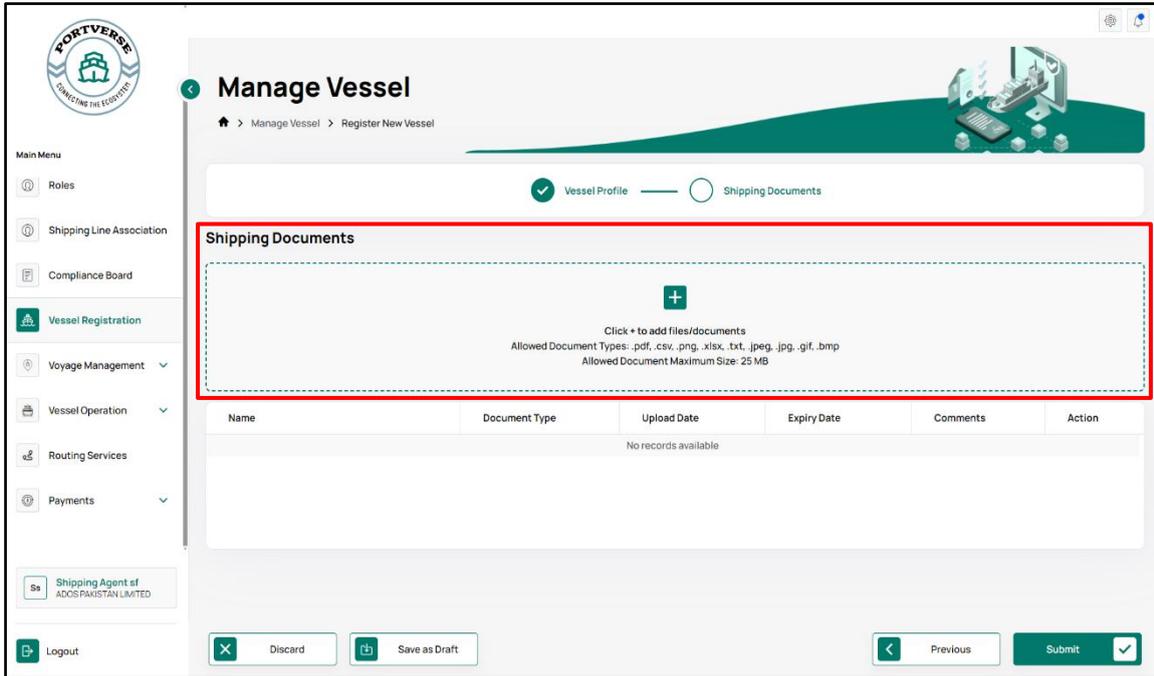


Figure 8 – Vessel Registration Request

- vi. Click on “Submit” button to proceed with the vessel request submission.

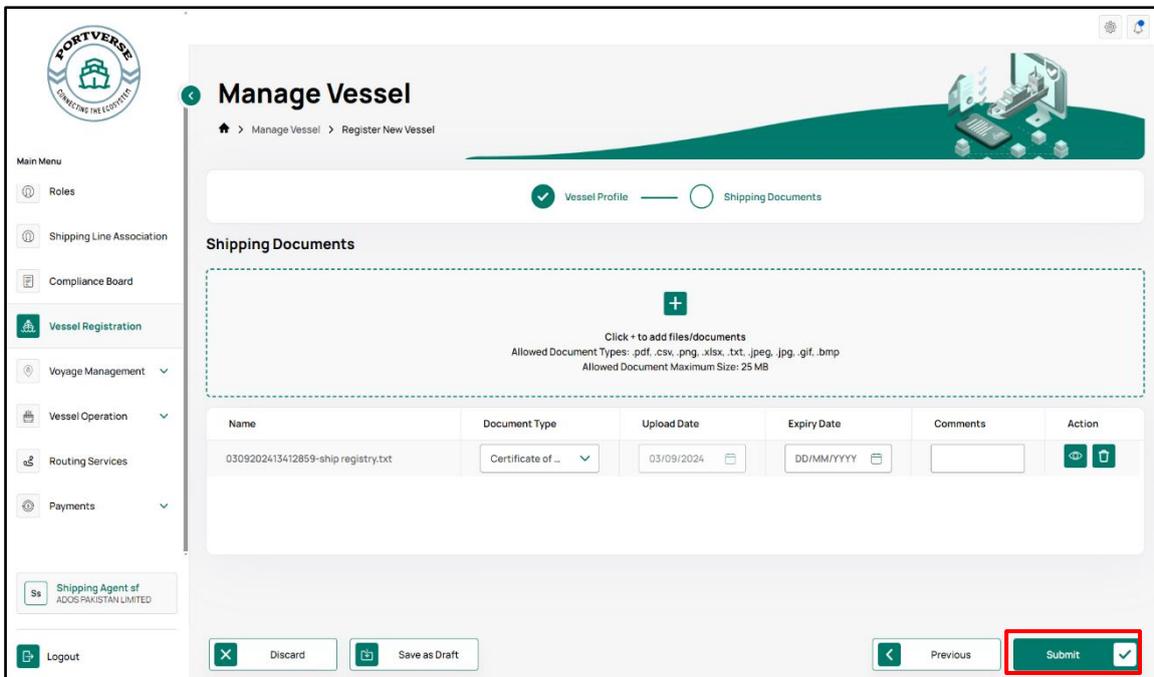


Figure 9 – Vessel Registration Request

vii. Then a success alert appears.

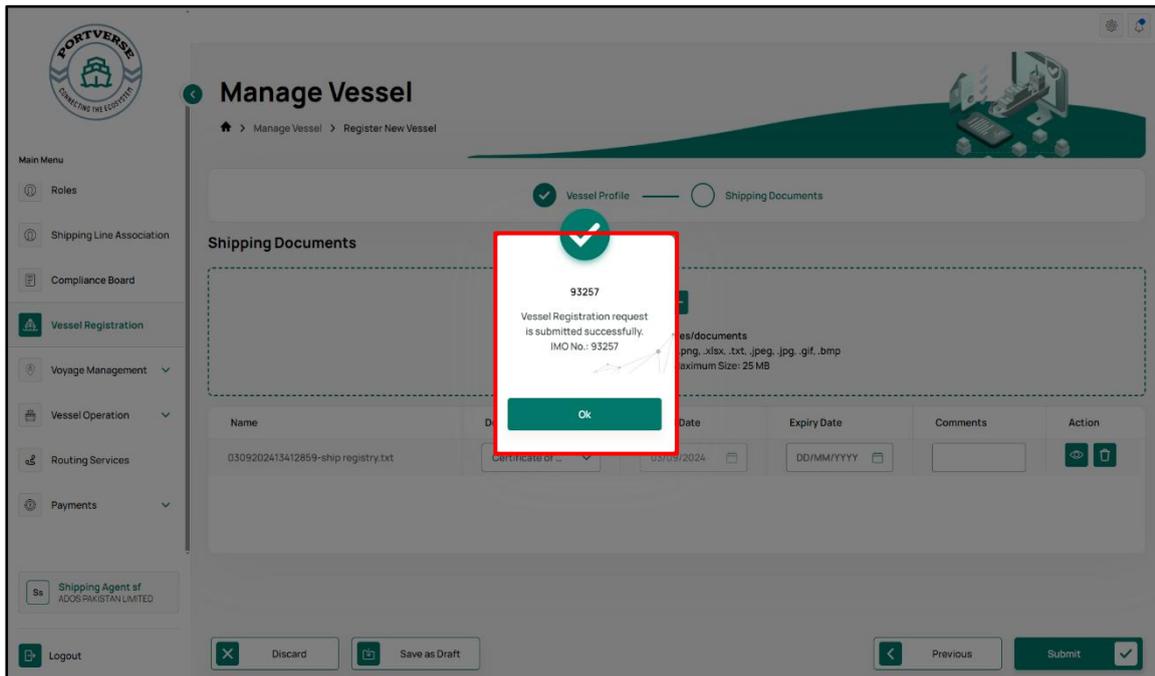


Figure 10 – Vessel Registration Request

viii. The submitted request appears on the grid with Submitted status.

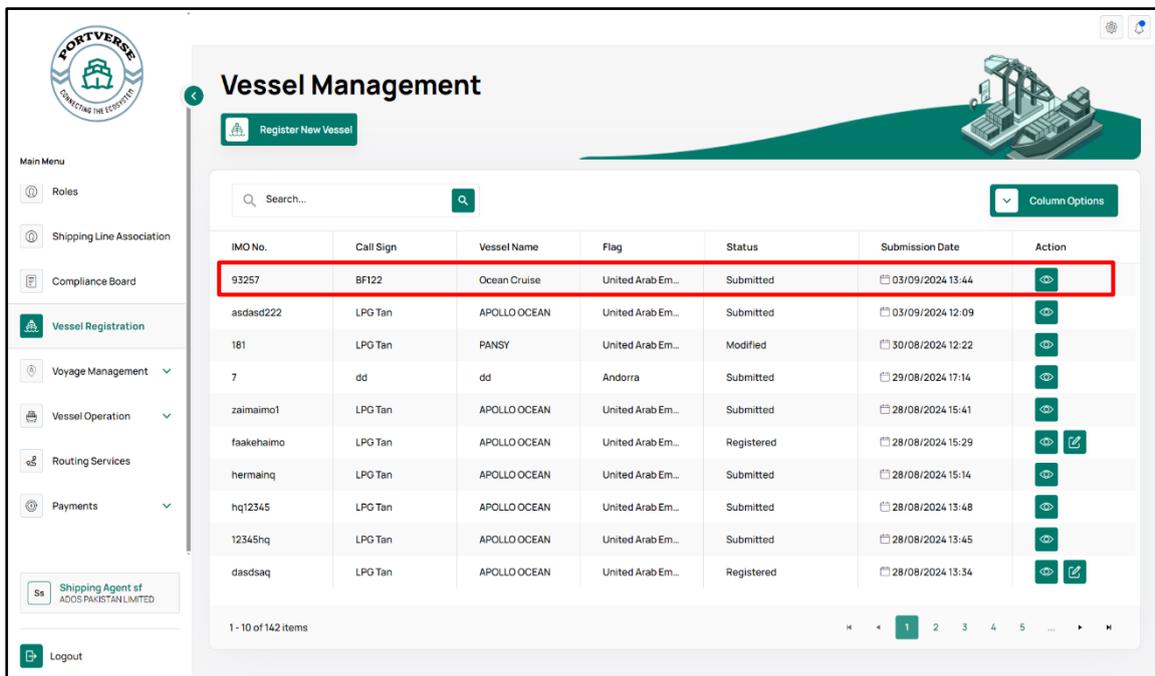
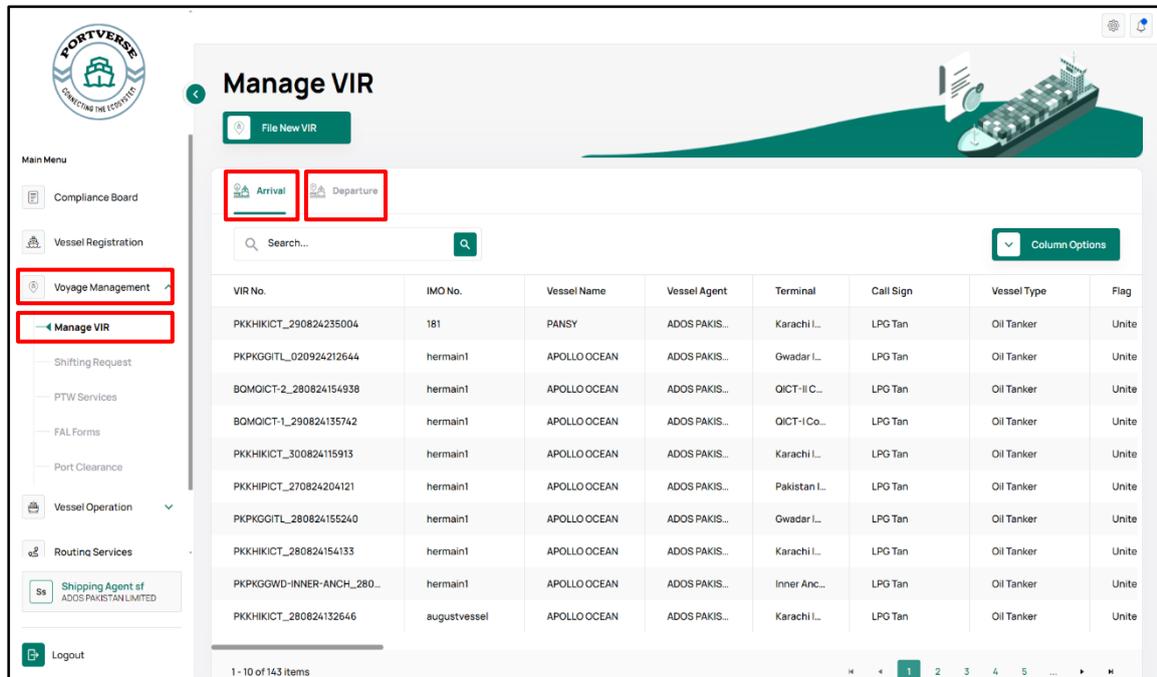


Figure 11 – Vessel Management

6.3. Manage VIR – Shipping Agent

6.3.1. Access to Manage VIR

- i. Click on the “**Voyage Management**” to access the Manage VIR.
- ii. Click on the “**Manage VIR**” submenu under the Voyage Management.
- iii. Click on either of the “**Arrival**” or “**Departure**” tab



The screenshot displays the PortVerse web application interface for managing VIRs. The sidebar on the left contains a 'Main Menu' with options like 'Compliance Board', 'Vessel Registration', 'Voyage Management', and 'Manage VIR'. The 'Manage VIR' option is highlighted. The main content area features a 'Manage VIR' header with a 'File New VIR' button and two tabs: 'Arrival' and 'Departure'. Below the tabs is a search bar and a table of VIR records. The table has columns for VIR No., IMO No., Vessel Name, Vessel Agent, Terminal, Call Sign, Vessel Type, and Flag. The table contains 10 rows of data.

VIR No.	IMO No.	Vessel Name	Vessel Agent	Terminal	Call Sign	Vessel Type	Flag
PKKHIKICT_290824235004	181	PANSY	ADOS PAKIS...	Karachi L...	LPG Tan	Oil Tanker	Unite
PKPKGGITL_020924212644	hermain1	APOLLO OCEAN	ADOS PAKIS...	Gwadar L...	LPG Tan	Oil Tanker	Unite
BQMOICT-2_280824154938	hermain1	APOLLO OCEAN	ADOS PAKIS...	QICT-II C...	LPG Tan	Oil Tanker	Unite
BQMOICT-1_290824135742	hermain1	APOLLO OCEAN	ADOS PAKIS...	QICT-I Co...	LPG Tan	Oil Tanker	Unite
PKKHIKICT_300824115913	hermain1	APOLLO OCEAN	ADOS PAKIS...	Karachi L...	LPG Tan	Oil Tanker	Unite
PKKHIPICT_270824204121	hermain1	APOLLO OCEAN	ADOS PAKIS...	Pakistan L...	LPG Tan	Oil Tanker	Unite
PKPKGGITL_280824155240	hermain1	APOLLO OCEAN	ADOS PAKIS...	Gwadar L...	LPG Tan	Oil Tanker	Unite
PKKHIKICT_280824154133	hermain1	APOLLO OCEAN	ADOS PAKIS...	Karachi L...	LPG Tan	Oil Tanker	Unite
PKPKGWD-INNER-ANCH_280...	hermain1	APOLLO OCEAN	ADOS PAKIS...	Inner Anc...	LPG Tan	Oil Tanker	Unite
PKKHIKICT_280824132646	augustvessel	APOLLO OCEAN	ADOS PAKIS...	Karachi L...	LPG Tan	Oil Tanker	Unite

Figure 12 – Manage VIR

6.3.2. File New VIR – Shipping Agent

- i. Click on the "File New VIR" button.

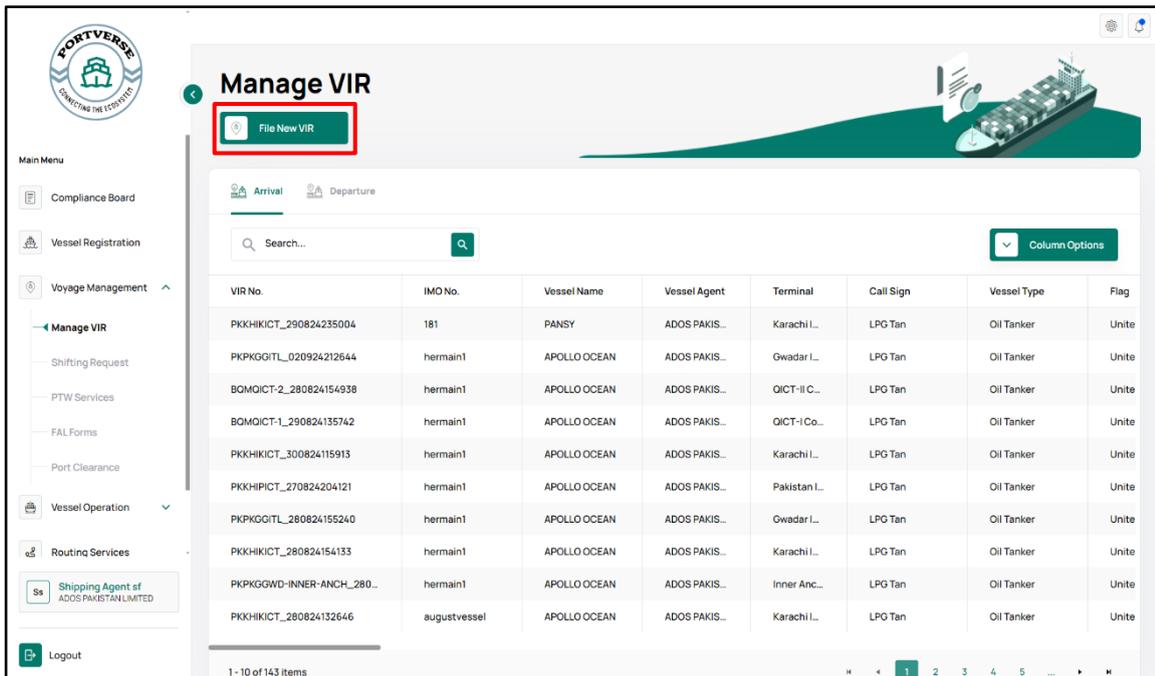


Figure 13 – Manage VIR

- ii. Enter IMO number.
- iii. Click "Next" button to proceed further.

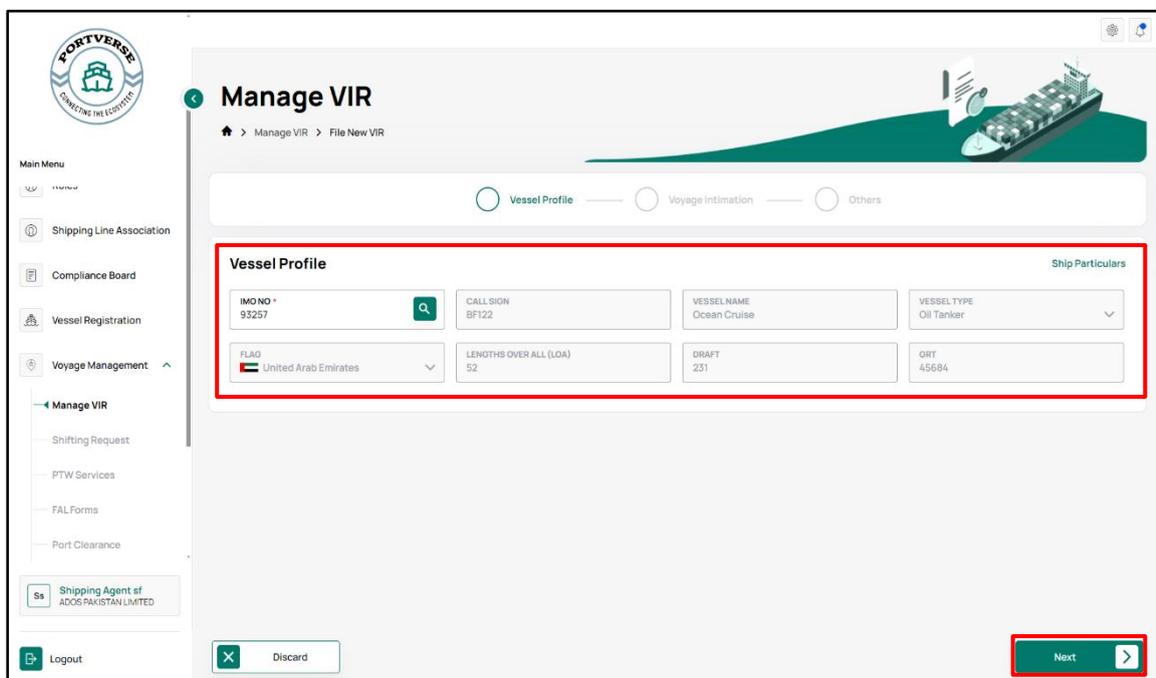


Figure 14 – Manage VIR Request

- iv. Enter the required fields.
- v. Click on “next” button.

Manage VIR

Manage VIR > File New VIR

Vessel Profile Voyage Intimation Others

Voyage Intimation

EXPECTED TIME OF ARRIVAL (ETA) * 11/09/2024 13:13	EXPECTED TIME OF DEPARTURE (ETD) * 03/10/2024 00:00	LAST PORT * Gwadar	LAST PORT DEPARTURE DATE & TIME * 02/09/2024 00:00
NEXT PORT * Qasim	ARRIVAL PORT * Karachi	TERMINAL * Karachi International Contai...	VOYAGE IN * 8494131
VOYAGE OUT * 5994	VOYAGE TYPE * International	SHIPPING LINE * ANCHOR SHIPPING & TRADI...	ROUTING SERVICE * Route1
PURPOSE OF VISIT * Trading	SPECIAL REQUEST Not Applicable		

Berthing Information

BERTH ALONGSIDE Left	PROPOSED BERTH TD	ALLOCATED BERTH ALONGSIDE	ALLOCATED BERTH Select
EXPECTED TIME OF BERTH (ETB) DD/MM/YYYY HH:MM	ACTUAL TIME OF ARRIVAL (ATA) DD/MM/YYYY HH:MM	ACTUAL TIME OF BERTH (ATB) DD/MM/YYYY HH:MM	ACTUAL TIME OF DEPARTURE (ATD) DD/MM/YYYY HH:MM

Co Loader

SELECT COLOADER
Shipping Agent 123

Logout Discard Save as Draft Previous **Next**

Figure 15 – Manage VIR Request

- vi. Enter the required fields.
- vii. Click on “Submit” button.

Manage VIR

Manage VIR > File New VIR

Vessel Profile Voyage Intimation Others

Crew/Passengers

NUMBER OF CREW * 32	NUMBER OF PASSENGER 21
------------------------	---------------------------

Dangerous Goods Information

DANGEROUS GOODS *
No

Logout Discard Save as Draft Previous **Submit**

Figure 16 – Manage VIR Request

- viii. Then a success message appears.
- ix. Click on “OK” button.

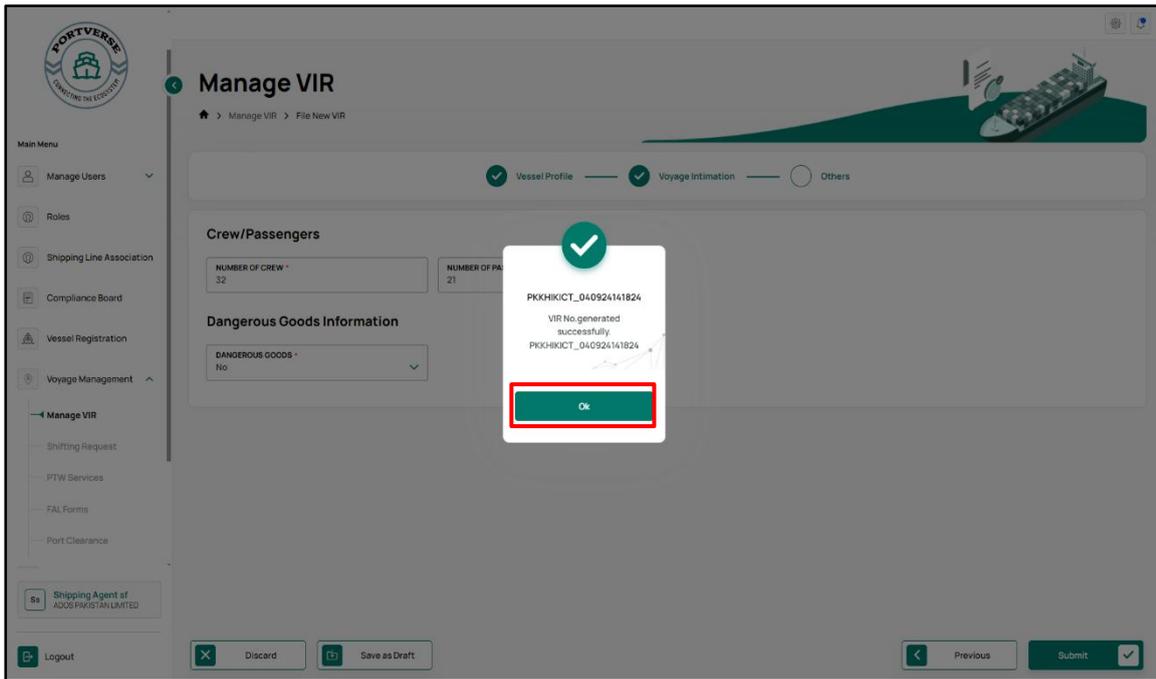


Figure 17 – Manage VIR Request

- x. The submitted request appears on the grid with Submitted status.

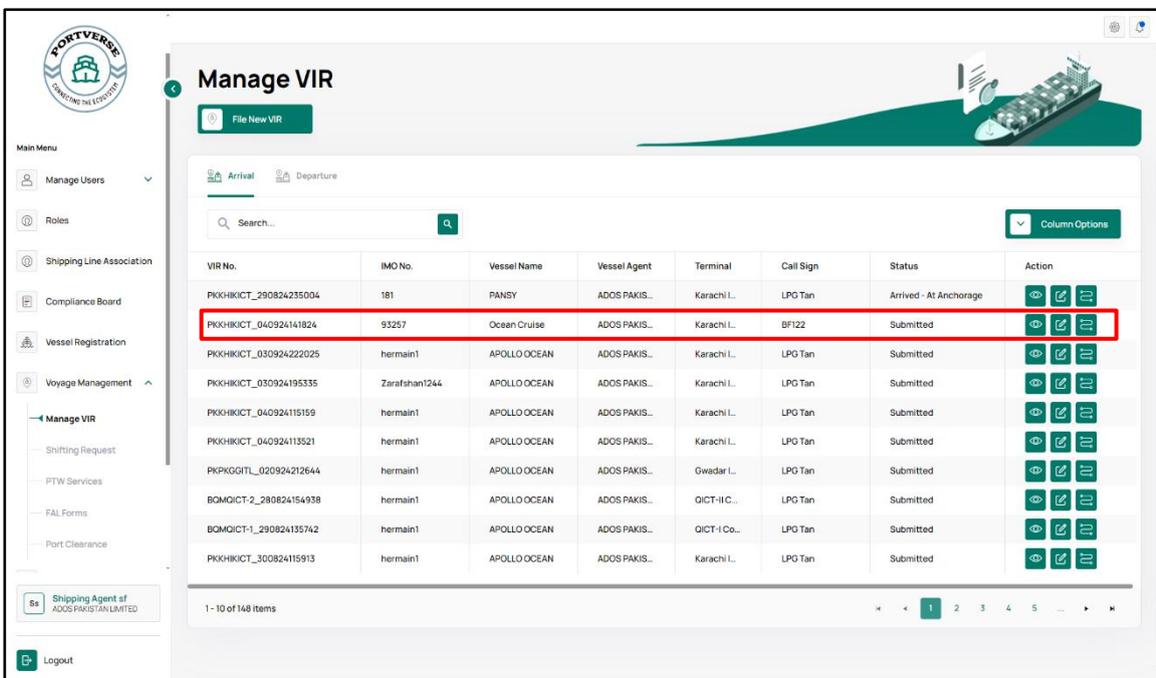


Figure 18 – Manage VIR Request

6.4. Shifting Request – Shipping Agent

6.4.1. Access to Shifting Request

- i. Click on the “Voyage Management” to access the Shifting Request.
- ii. Click on the "Shifting Request" submenu under the Voyage Management.

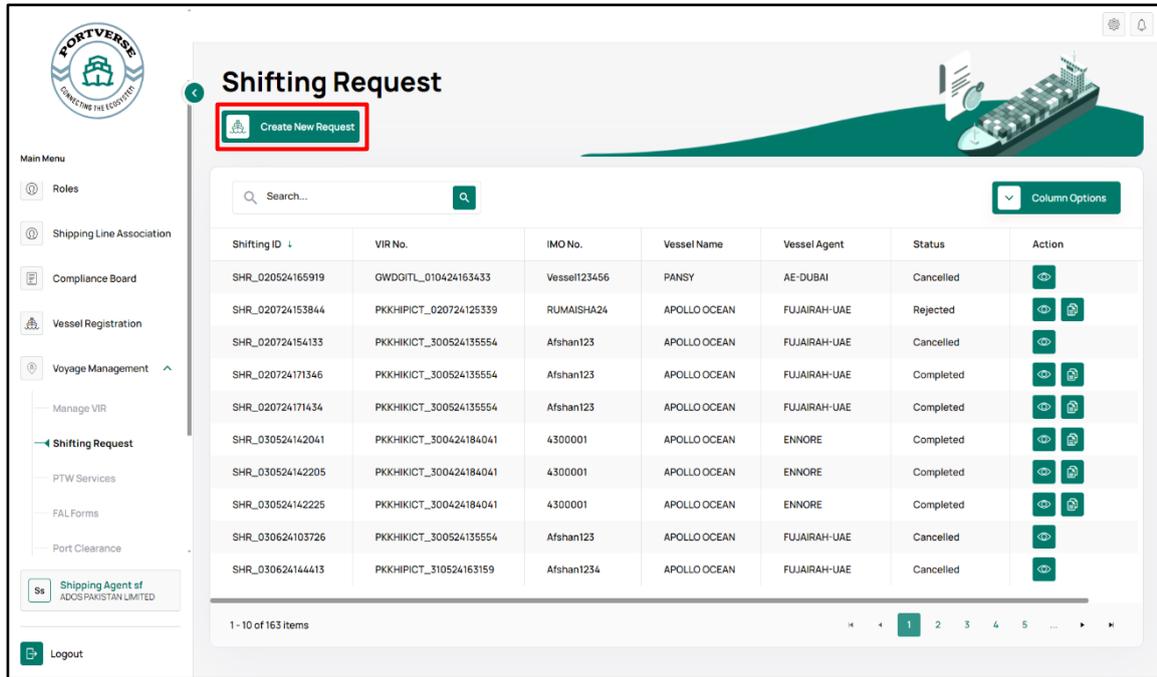
The screenshot displays the FortVerse web application interface for 'Shifting Request'. The sidebar menu on the left includes 'Voyage Management' and 'Shifting Request', both highlighted with red boxes. The main content area features a 'Create New Request' button and a table of shifting requests. The table has the following columns: Shifting ID, VIR No., IMO No., Vessel Name, Vessel Agent, Status, and Action. The table contains 13 rows of data, with the first row being 'Cancelled' and the rest being 'Completed' or 'Rejected'. A pagination bar at the bottom indicates '1 - 10 of 163 items'.

Shifting ID	VIR No.	IMO No.	Vessel Name	Vessel Agent	Status	Action
SHR_020524165919	GWDGITL_010424163433	Vessel123456	PANSY	AE-DUBAI	Cancelled	[Action Icons]
SHR_020724153844	PKKHPICT_020724125339	RUMAISHA24	APOLLO OCEAN	FUJAIRAH-UAE	Rejected	[Action Icons]
SHR_020724154133	PKKHKICT_300524135554	Afshan123	APOLLO OCEAN	FUJAIRAH-UAE	Cancelled	[Action Icons]
SHR_020724171346	PKKHKICT_300524135554	Afshan123	APOLLO OCEAN	FUJAIRAH-UAE	Completed	[Action Icons]
SHR_020724171434	PKKHKICT_300524135554	Afshan123	APOLLO OCEAN	FUJAIRAH-UAE	Completed	[Action Icons]
SHR_030524142041	PKKHKICT_300424184041	4300001	APOLLO OCEAN	ENNORE	Completed	[Action Icons]
SHR_030524142205	PKKHKICT_300424184041	4300001	APOLLO OCEAN	ENNORE	Completed	[Action Icons]
SHR_030524142225	PKKHKICT_300424184041	4300001	APOLLO OCEAN	ENNORE	Completed	[Action Icons]
SHR_030624103726	PKKHKICT_300524135554	Afshan123	APOLLO OCEAN	FUJAIRAH-UAE	Cancelled	[Action Icons]
SHR_030624144413	PKKHPICT_310524163159	Afshan1234	APOLLO OCEAN	FUJAIRAH-UAE	Cancelled	[Action Icons]

Figure 19 – Shifting Request

6.4.2. Create Shifting Request – Shipping Agent

- i. Click on the "Create New Request" button.

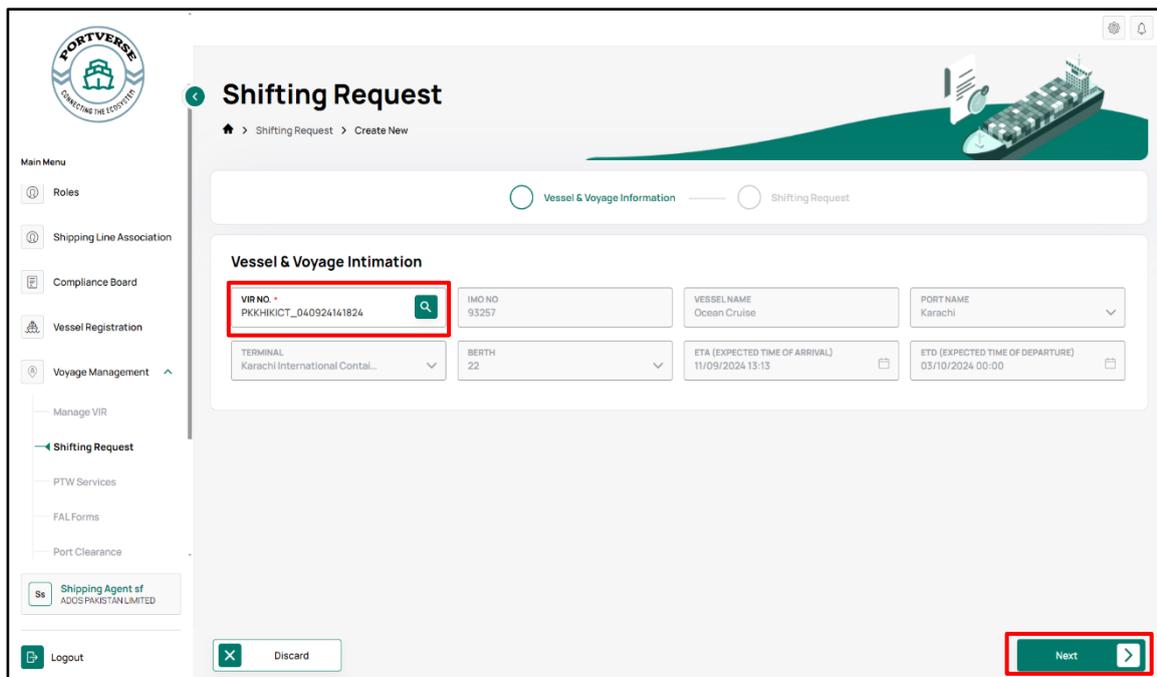


The screenshot shows the 'Shifting Request' dashboard. On the left is a 'Main Menu' with options like Roles, Shipping Line Association, Compliance Board, Vessel Registration, Voyage Management, Manage VIR, Shifting Request, PTW Services, FAL Forms, and Port Clearance. The 'Shifting Request' option is selected. The main area features a 'Create New Request' button (highlighted with a red box) and a table of existing requests. The table has columns for Shifting ID, VIR No., IMO No., Vessel Name, Vessel Agent, Status, and Action. The table contains 10 rows of data. At the bottom, it shows '1 - 10 of 163 Items' and a pagination control.

Shifting ID	VIR No.	IMO No.	Vessel Name	Vessel Agent	Status	Action
SHR_020524165919	GWDOITL_010424163433	Vessel123456	PANSY	AE-DUBAI	Cancelled	
SHR_020724153844	PKKHPICT_020724125339	RUMAISHA24	APOLLO OCEAN	FUJAIRAH-UAE	Rejected	
SHR_020724154133	PKKHPICT_300524135554	Afshan123	APOLLO OCEAN	FUJAIRAH-UAE	Cancelled	
SHR_020724171346	PKKHPICT_300524135554	Afshan123	APOLLO OCEAN	FUJAIRAH-UAE	Completed	
SHR_020724171434	PKKHPICT_300524135554	Afshan123	APOLLO OCEAN	FUJAIRAH-UAE	Completed	
SHR_030524142041	PKKHPICT_300424184041	4300001	APOLLO OCEAN	ENNORE	Completed	
SHR_030524142205	PKKHPICT_300424184041	4300001	APOLLO OCEAN	ENNORE	Completed	
SHR_030524142225	PKKHPICT_300424184041	4300001	APOLLO OCEAN	ENNORE	Completed	
SHR_030624103726	PKKHPICT_300524135554	Afshan123	APOLLO OCEAN	FUJAIRAH-UAE	Cancelled	
SHR_030624144413	PKKHPICT_310524163159	Afshan1234	APOLLO OCEAN	FUJAIRAH-UAE	Cancelled	

Figure 20 – Shifting Request

- ii. Enter VIR number.
- iii. Click on "next" button to proceed.



The screenshot shows the 'Shifting Request' form. The 'Vessel & Voyage Intimation' section is active. The 'VIR NO.' field is highlighted with a red box and contains the value 'PKKHPICT_040924141824'. Other fields include IMO NO (93257), VESSEL NAME (Ocean Cruise), PORT NAME (Karachi), TERMINAL (Karachi International Contal...), BERTH (22), ETA (11/09/2024 13:13), and ETD (03/10/2024 00:00). At the bottom, there is a 'Discard' button and a 'Next' button (highlighted with a red box).

Figure 21 – Shifting Request

- iv. Enter the required fields.
- v. Click on “submit” button.

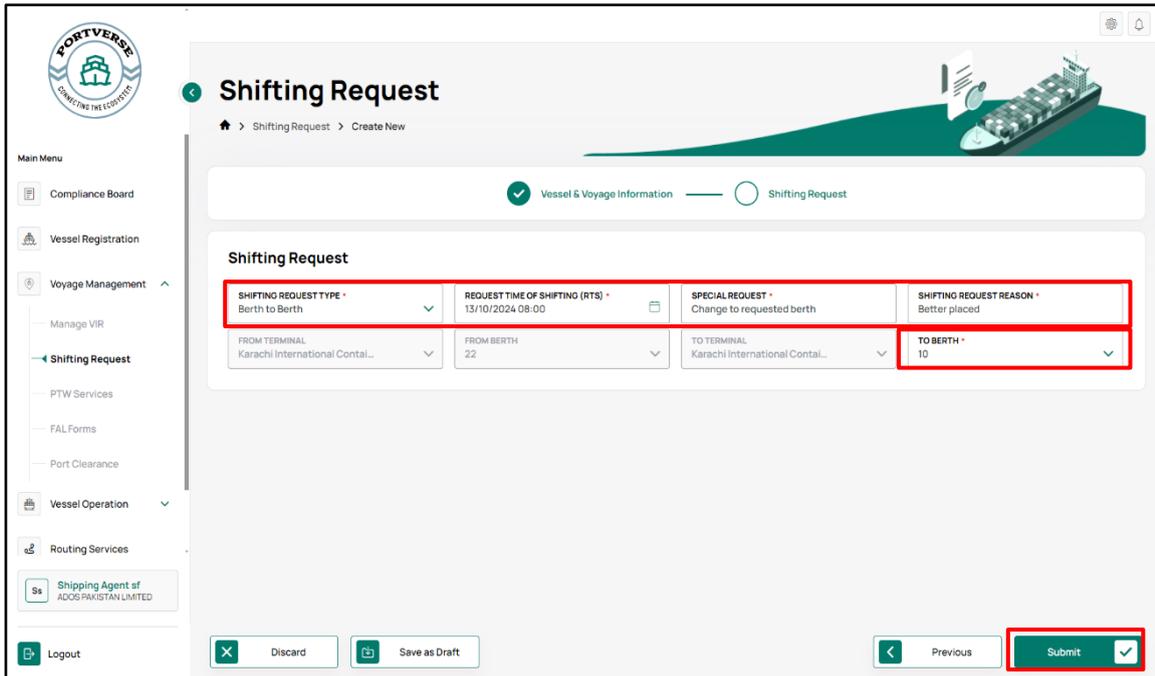


Figure 22 – Shifting Request

- vi. Then a success message appears.
- vii. Click on “OK” button.

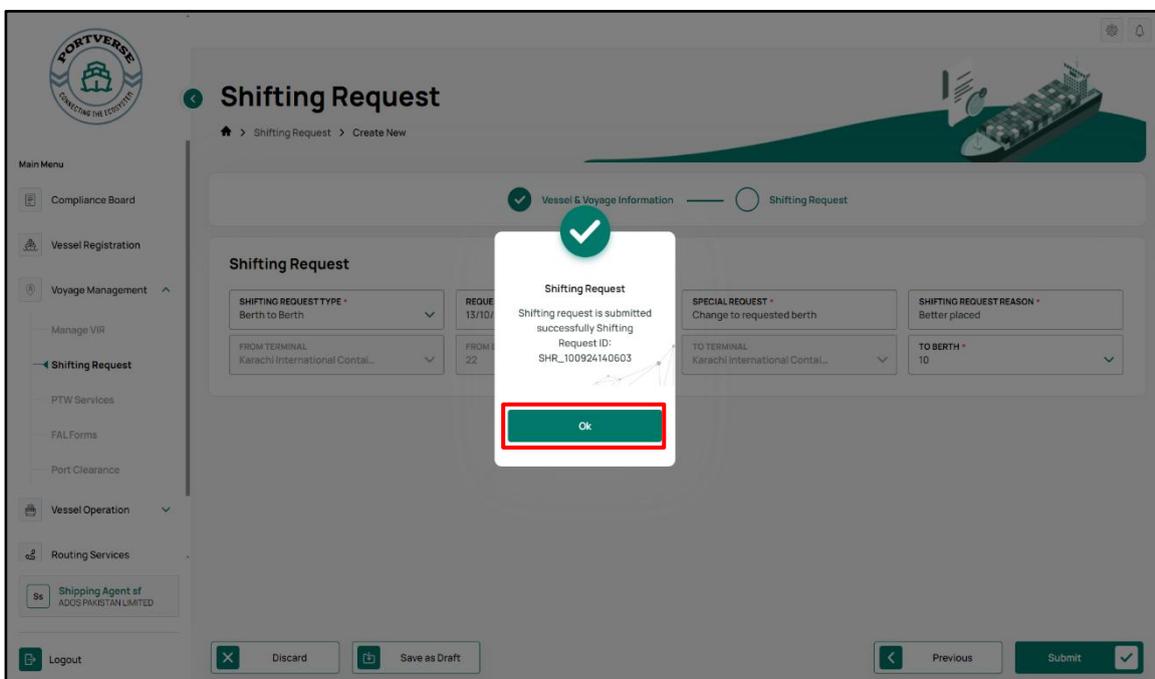


Figure 23 – Shifting Request

viii. The submitted request appears on the grid with Submitted status.

PORTVERSE
CONNECTING THE ECOSYSTEM

Shifting Request

Create New Request

Search...

Column Options

Shifting ID	VIR No.	IMO No.	Vessel Name	Vessel Agent	Status	Action
SHR_100824164001	PKKHIKHI-ANCH_080724192132	hammad56	APOLLO OCEAN	RUWAIS-UAE	Submitted	
SHR_100824164208	PKKHIKHI-ANCH_080724192132	hammad56	APOLLO OCEAN	RUWAIS-UAE	Submitted	
SHR_100924140603	PKKHIKICT_040924141824	93257	Ocean Cruise	Peter Parker	Submitted	
SHR_110624140221	PKPKGWD-DRY-DOCK_3005...	Afshan123	APOLLO OCEAN	FUJAIRAH-UAE	Submitted	
SHR_110624162449	PKKHIPICT_310524163159	Afshan1234	APOLLO OCEAN	FUJAIRAH-UAE	Submitted	
SHR_110724205541	PKKHIPICT_180524125527	4300001	APOLLO OCEAN	ENNORE	Cancelled	
SHR_110724205608	PKKHIPICT_180524125527	4300001	APOLLO OCEAN	ENNORE	Rejected	
SHR_110824230439	PKKHIPICT_110824212854	RUMAISHA211	APOLLO OCEAN	ENNORE	Submitted	
SHR_120524153923	PKKHIKICT_120524153518	Vessel123456	PANSY	AE-DUBAI	Cancelled	
SHR_120524154824	PKKHIKICT_120524153518	Vessel123456	PANSY	AE-DUBAI	Cancelled	

51 - 60 of 164 items

1 2 3 4 5 6 7 8 9 10 ...

Figure 24 – Shifting Request

6.5. PTW Services – Shipping Agent

6.5.1. Access to PTW Services

- i. Click on the “**Voyage Management**” to access the PTW Services.
- ii. Click on the “**PTW Services**” submenu under the Voyage Management.

The screenshot displays the PTW Services web application interface. The sidebar menu on the left includes 'Voyage Management' and 'PTW Services', both highlighted with red boxes. The main content area features a 'PTW Services' header with a 'Create New Request' button. Below the header is a search bar and a 'Column Options' dropdown. The central part of the interface is a table listing PTW requests. The table has the following columns: PTW NO., VIR NO., Service Type, Terminal, Status, and Action. The table contains 10 rows of data, all with a status of 'Submitted'. The Action column contains icons for view, edit, delete, and refresh. At the bottom of the table, there is a pagination indicator showing '1 - 10 of 101 items'.

PTW NO.	VIR NO.	Service Type	Terminal	Status	Action
PTW_060924150524	PKKHAKHI-INNER-ANCH_0609...	Denting and Painting	Outer Anchorage	Submitted	
PTW_040924153515	PKKHAKICT_040924151519	Special Hazard Work Permit	Pakistan International C...	Submitted	
PTW_290824133214	PKKHAKICT_270824204121	Hot Work Permit	Karachi International Co...	Submitted	
PTW_270824144004	PKKHAKICT_120824152908	General Work Permit	Karachi International Co...	Submitted	
PTW_270824143904	PKKHAKICT_120824152908	General Work Permit	Karachi International Co...	Submitted	
PTW_270824143834	PKKHAKICT_120824152908	General Work Permit	Karachi International Co...	Submitted	
PTW_260824181200	PKKHAKICT_120824152908	Hot Work Permit	Pakistan International C...	Submitted	
PTW_150824163204	PKKHAKICT_030724130800	Hot Work Permit	Karachi International Co...	Submitted	
PTW_150824135617	PKKHAKICT_110824212854	Hot Work Permit	Karachi International Co...	Submitted	
PTW_120824171644	PKKHAKICT_110824212854	General Work Permit	Pakistan International C...	Submitted	

Figure 25 – PTW Services

6.5.2. Create PTW Services Request – Shipping Agent

- i. Click on the "Create New Request" button.

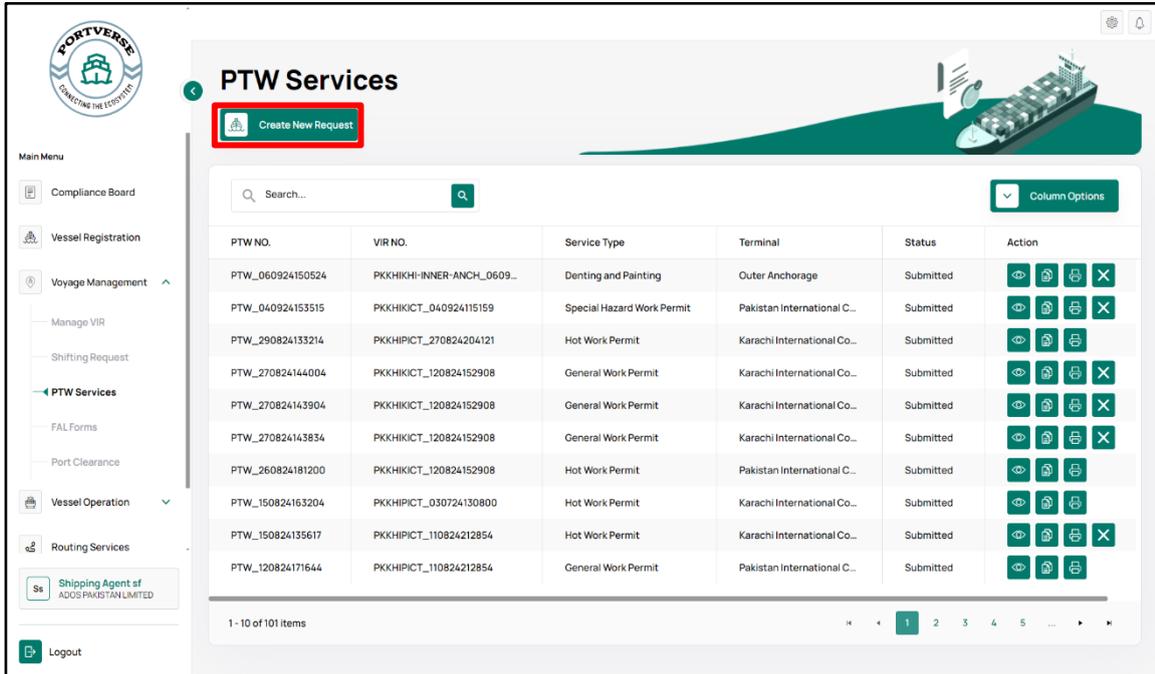


Figure 26 – PTW Services

- ii. Enter VIR number.
- iii. Click on "next" button to proceed.

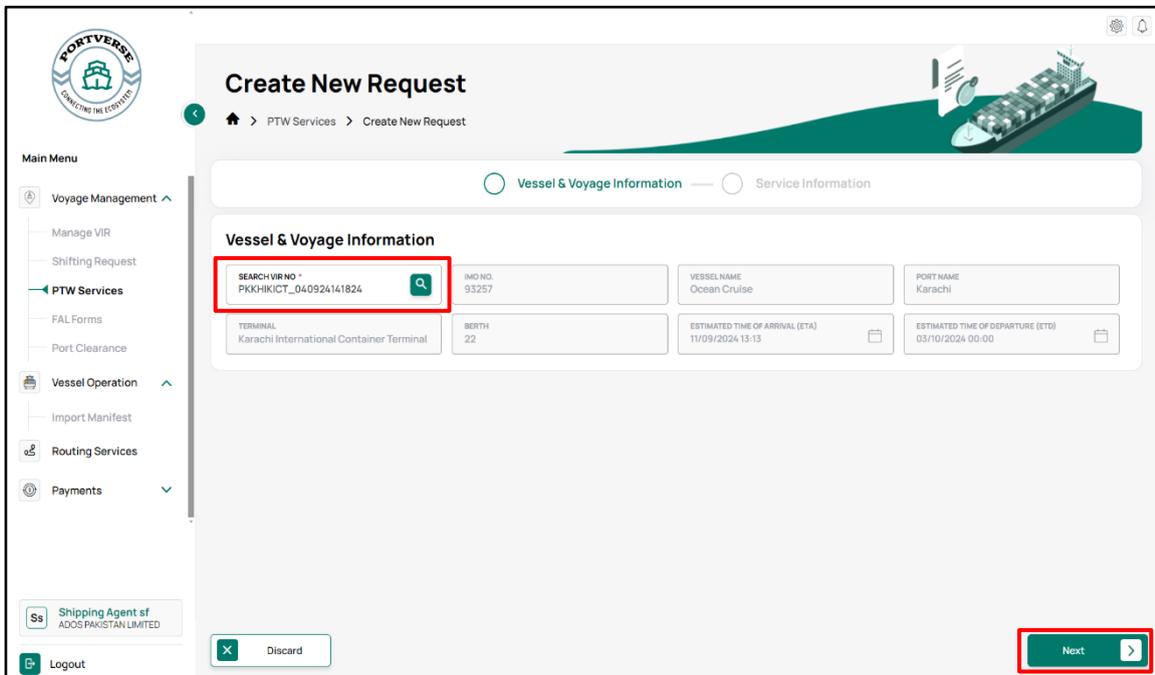


Figure 27 – PTW Services Request

- iv. Enter the required fields.
- v. Click on “submit” button.

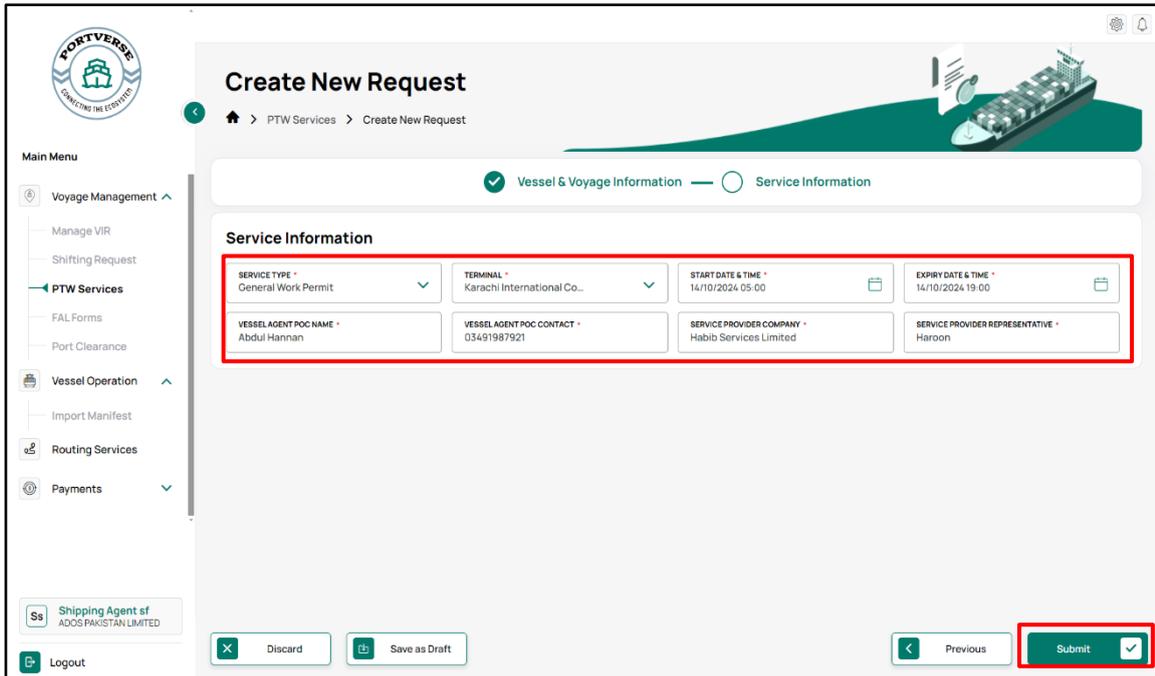


Figure 28 – PTW Services Request

- vi. Then a success message appears.
- vii. Click on “OK” button.

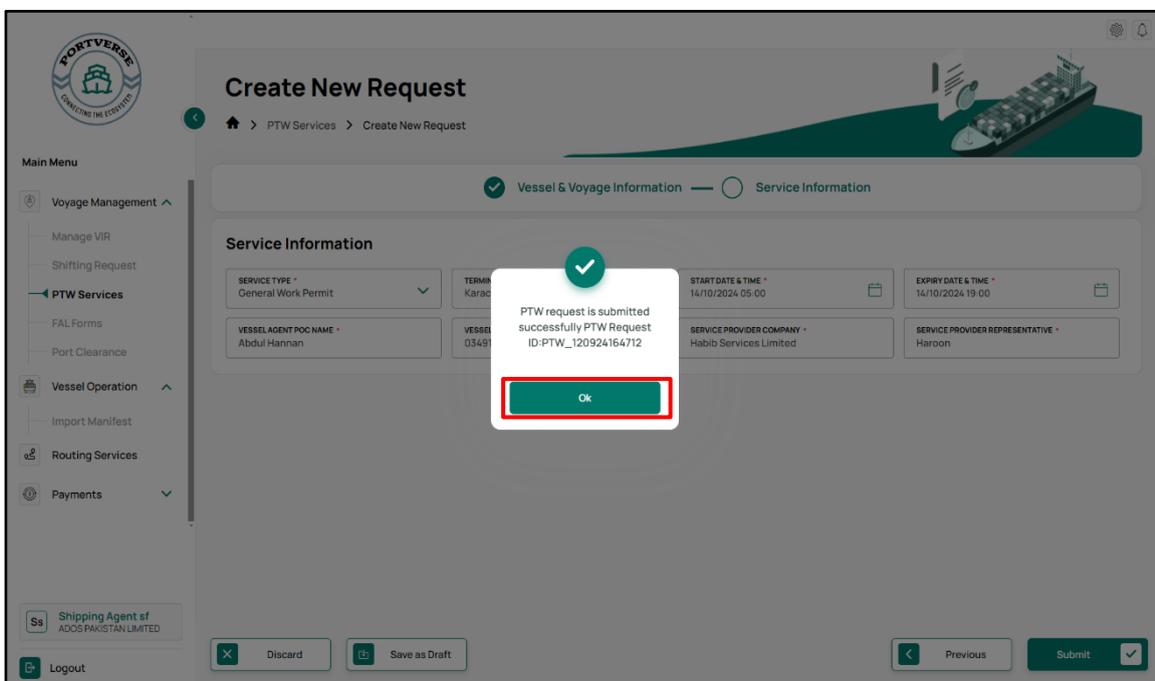


Figure 29 – PTW Services Request

viii. The submitted request appears on the grid with Submitted status.

PTW Services

Create New Request

Search...

PTW NO.	VIR NO.	Service Type	Terminal	Status	Action
PTW_120924164712	PKKHIKICT_040924141824	General Work Permit	Karachi International Container Terminal	Submitted	
PTW_060924150524	PKKHIKHI-INNER-ANCH_D...	Denting and Painting	Outer Anchorage	Submitted	
PTW_040924153515	PKKHIKICT_040924115159	Special Hazard Work Permit	Pakistan International Container Termin...	Submitted	
PTW_290824133214	PKKHIPICT_270824204121	Hot Work Permit	Karachi International Container Terminal	Submitted	
PTW_270824144004	PKKHIKICT_120824152908	General Work Permit	Karachi International Container Terminal	Submitted	
PTW_270824143904	PKKHIKICT_120824152908	General Work Permit	Karachi International Container Terminal	Submitted	
PTW_270824143854	PKKHIKICT_120824152908	General Work Permit	Karachi International Container Terminal	Submitted	
PTW_260824181200	PKKHIKICT_120824152908	Hot Work Permit	Pakistan International Container Termin...	Submitted	
PTW_150824163204	PKKHIPICT_030724130800	Hot Work Permit	Karachi International Container Terminal	Submitted	
PTW_150824135617	PKKHIPICT_110824212854	Hot Work Permit	Karachi International Container Terminal	Submitted	

1 - 10 of 102 items

Shipping Agent of ADOS PAKISTAN LIMITED

Logout

Figure 30 – PTW Services



6.6. Routing Services – Shipping Agent

6.6.1. Access to Routing Services

- i. Click on the “Routing Services” to access the Routing Services.

PORTVERSE
CONNECTING THE ESTABLISHED

Main Menu

- Home
- Shipping Line Association
- Compliance Board
- Vessel Registration
- Voyage Management
- Vessel Operation
- Import Manifest
- Routing Services**
- Payments

Routing Services

Add New Route

Search...

Column Options

Route Name	Port 1	Port 2	Port 3	Port 4	Port 5
+ routenew	Qasim	Karachi	-	-	-
+ anewRoute	Gwadar	Karachi	Qasim	-	-
+ NovStart	Gwadar	Karachi	-	-	-
+ hermain234	Karachi	-	-	-	-
+ sad	Gwadar	Karachi	-	-	-
+ Route1234567891012131...	Gwadar	Qasim	-	-	-
+ Route24	AUSI	new env port	Gwadar	dyplo	belgium port
+ newRoute	W Test	rumai sha	new env port	portt	-
+ oct	AUSI	belgium port	new env port	Qasim	Karachi
+ Sept	AFG port	AUSI	belgium port	dyplo	Gwadar

1 - 10 of 71 items

1 2 3 4 5 ...

Shipping Agent of
ADCS PAKISTAN LIMITED

Logout

Figure 31 – Routing Services

6.6.2. Create New Route – Shipping Agent

- i. Click on the "Add New Route" button.

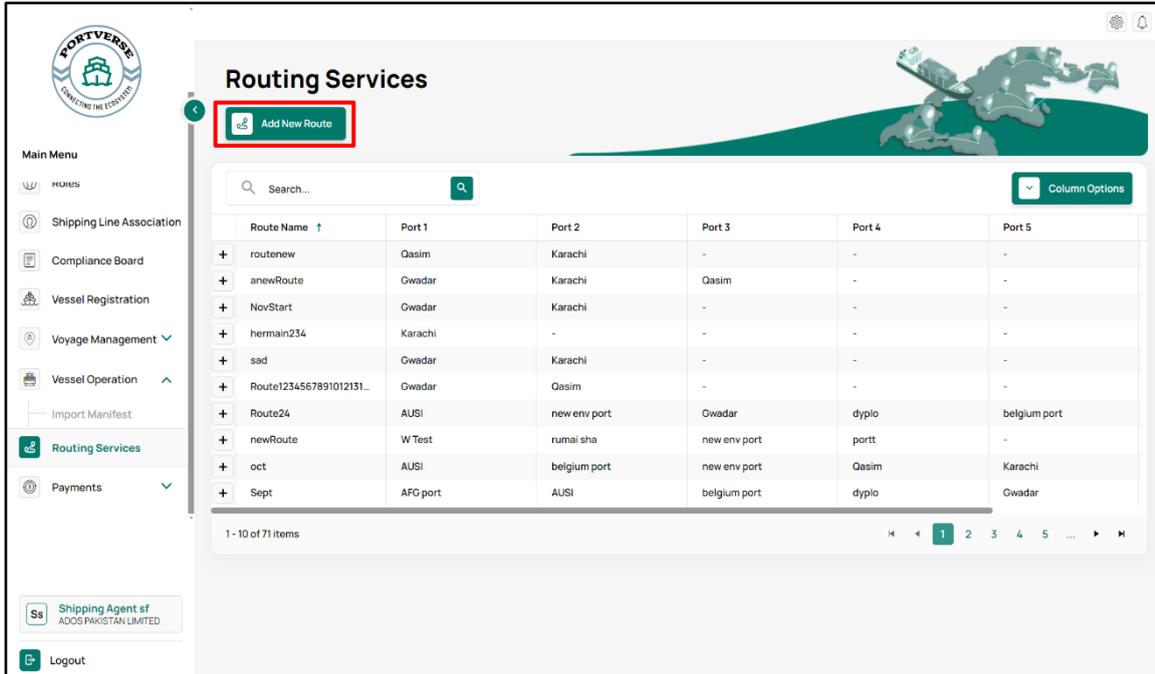


Figure 32 – Routing Services

- ii. Enter Route Name and select status.
- iii. Click on "+" button to proceed.

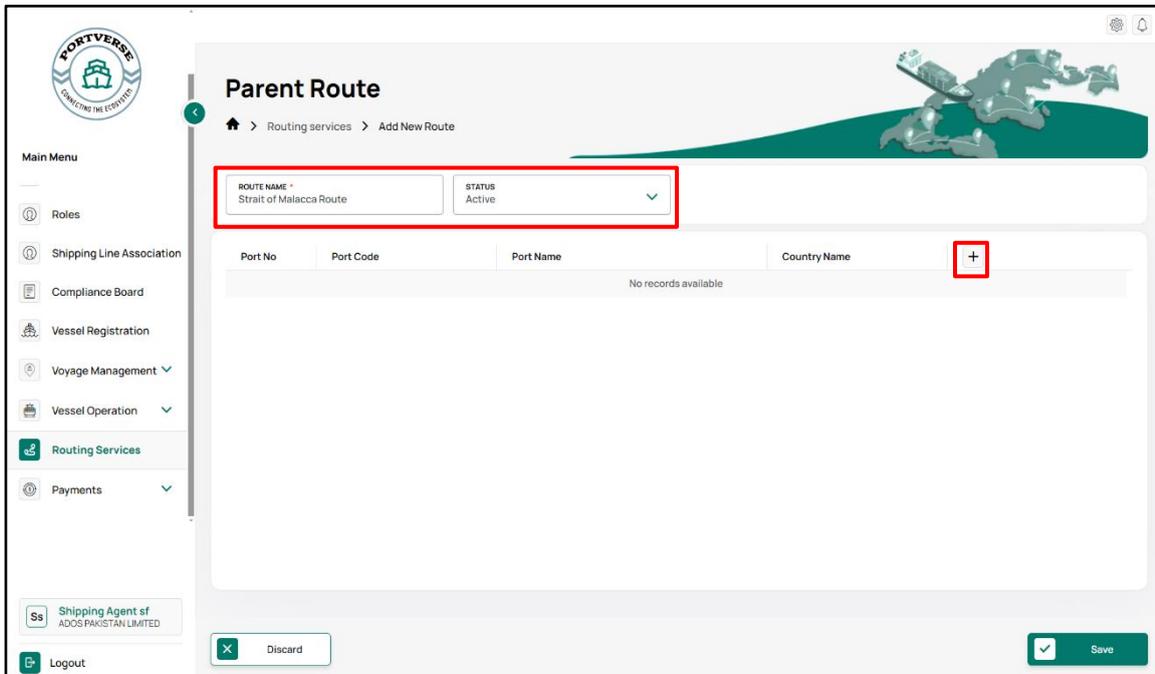


Figure 33 – Routing Services

- iv. Enter the required fields.
- v. Click on “save” button.

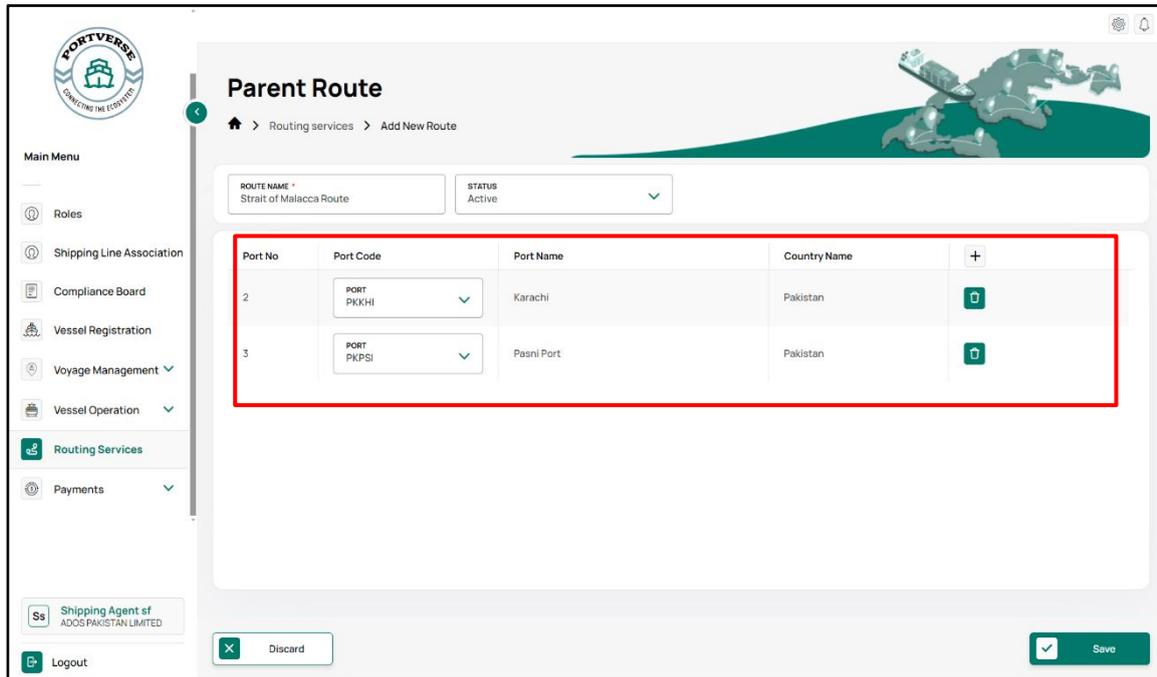


Figure 34 – Routing Services

- vi. Then a success message appears.
- vii. Click on “OK” button.

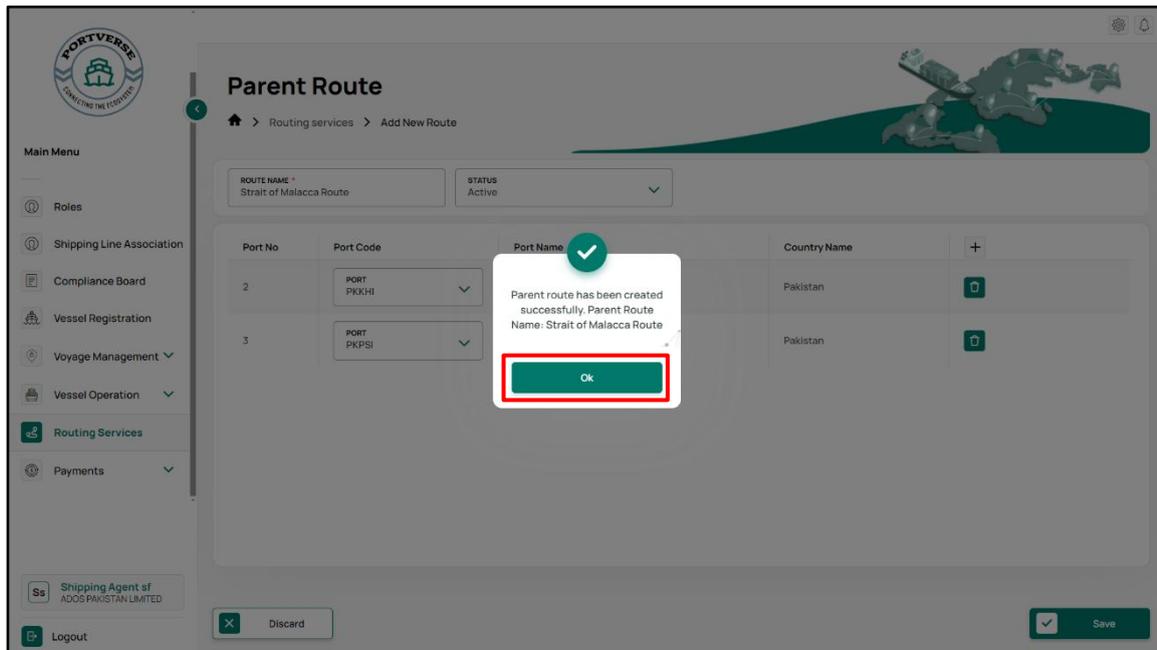


Figure 35 – Routing Services

viii. The submitted request appears on the grid.

PORTVERSE
CONNECTING THE ECONOMY

Routing Services

[Add New Route](#)

Search... Column Options

Route Name	Port 1	Port 2	Port 3	Action
+ Strait of Malecca Route	Karachi	Pasni Port	-	
+ routenew	Qasim	Karachi	-	
+ anewRoute	Gwadar	Karachi	Qasim	
+ NovStart	Gwadar	Karachi	-	
+ hermain234	Karachi	-	-	
+ sad	Gwadar	Karachi	-	
+ Route1234567891012131456	Gwadar	Qasim	-	
+ Route24	AUSI	new env port	Owadar	
+ newRoute	W Test	rumai sha	new env port	
+ oct	AUSI	belgium port	new env port	

1 - 10 of 72 items

Shipping Agent of
ADOS PAKISTAN LIMITED

Logout

Figure 36 – Routing Services



Contact Information Need any assistance?

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